



LANCASHIRE FEDERATION OF WOMEN'S INSTITUTES

10 STEPS TO UNDERSTANDING RESOLUTIONS

1. **September** -- Resolutions submitted to NFWI and longlist compiled by team at NFWI.
2. **October** -- Shortlist selected by NFWI team with representatives from Federations and sent out to Federations.
3. **Resolution Meetings** arranged in each Federation when non-experts, usually WI members, present the shortlisted resolutions and give basic information to delegates from Institutes. Delegates pass on the information from the meetings to their Institute members. There is no voting at this meeting.
4. **November** -- Essential facts and points on the shortlisted resolutions published in November issue of WI Life along with a voting slip.
5. **December** -- Each member votes for ONE resolution on the voting slip and gives it to her Institute Secretary.
6. **January** -- Secretary counts votes and sends results to LFWI Office. Federation Resolution co-ordinator submits collated results to NFWI.
7. **February** -- Federation Resolution co-ordinator receives the resolutions chosen to go to National AGM in June. Institutes chose delegates to attend Federation Agenda meeting in April.
8. **April** -- Delegates attend **Agenda meetings** when experts present the chosen resolutions. This meeting is for information and discussion only. No voting takes place. Resolutions published in April issue of WI Life with information notes.
9. **May** meeting -- Delegates pass the information to their members. Each Institute decides COLLECTIVELY, after discussion, how they wish their Link delegate to vote at the AGM. If there is more than one resolution then the Institute decides COLLECTIVELY on EACH resolution. The delegate can be instructed to vote FOR the resolution, AGAINST the resolution, or she can be given DISCRETION to vote as she thinks fit after she has heard the presenters at the AGM.
10. The results are announced at the AGM and published in WI Life.

NB. Any member who does not receive WI Life can obtain a voting slip from the LFWI Office.

Ann Phythian

Board of Trustees Vice-Chairman & LFWI Resolutions Officer