

## LANCASHIRE FEDERATION OF WOMEN'S INSTITUTES

LFWI: MEMBERSHIP SUPPORT SUB-COMMITTEE

**WORKSHOPS FOR WI TREASURERS****DATE:** Saturday 13<sup>th</sup> January 2018 or Saturday 3<sup>rd</sup> February 2018**TIME:** 10.00am – 12.30pm**WHERE:** LFWI Offices, Croston House, Lancashire Business Park,  
Centurion Way, Leyland, PR26 6TU**TRAINERS:** WI ADVISERS**FEE:** £5 per person (your WI will be invoiced for this direct)

The Membership Support Committee has organised this workshop as an opportunity for all WI Treasurers to update their knowledge.

The workshop is also open to newly appointed Treasurers, or any prospective members who are considering becoming Treasurers after their WIs next Annual Meeting.

The objectives of the day will be to identify the role, list the tools for the job and practise some of the skills needed to fulfil the role. Please bring your copy of **The Handbook 'Running a WI is easy when you know how'**. Copies available at The Office (your WI will be invoiced later)

Please complete the form below and return to: The Federation Secretary, LFWI Offices, Croston House, Lancashire Business Park, Leyland, PR26 6TU. **You can also apply on-line at [www.lancashirewi.org.uk](http://www.lancashirewi.org.uk)**

Closing Date: Monday 18<sup>th</sup> December 2017

September 2017

LFWI: MEMBERSHIP SUPPORT SUB-COMMITTEE

**WORKSHOP FOR WI TREASURERS**

Name of WI ..... Secretary.....  
 Address ..... Postal Code .....  
 Telephone ..... Email .....

Members wishing to attend:

**Saturday 13<sup>th</sup> January 2018 ..... or Saturday 3<sup>rd</sup> February 2018 .....**

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